



5100 West Henrietta Road
Rochester, NY 14586

BUYBOARD CONTRACT 573-18
Quote Reference NO. BuyBOARD-CT

**ATTACHMENT – Pricing Sheet – Buy Board Cooperative Purchasing
Bid# 573-18, Instructional Materials and Classroom Teaching Supplies & Equipment**

WARD'S SCIENCE DISCOUNT OFFERING:

Discount: 18%

Per the terms of the agreement, Buy Board Cooperative Purchasing Members will be entitled to a 18% discount off current year, 2018, catalog & website list prices, www.wardsci.com. **Note:** All items designated with a price ending in a "9" (i.e. \$xx.09, \$5.49, \$12.89, etc.) will not be eligible for the noted discount. "9" ended prices will ship at list price. All clearance items found on the Ward's Science website are excluded from the noted discount.

Freight

F.O.B Destination. Buy Board Cooperative Purchasing Members will have free ground shipping on all orders, delivery 7-10 days ARO. Free ground shipping excludes expedited shipments, all items shipped by motor freight and live materials. **Hazardous surcharges** will be charged one (1) flat fee of \$27.50 per order, per shipping location.

Note: Annual catalog/price updates in January of each new calendar year.

Sales Representatives:

Holly Ahern – 512-789-3155, holly.ahern@vwr.com

Jill Lewis – 210-527-7562, jill.lewis@vwr.com

Mary Ingle – 832-396-1395, mary.ingle@vwr.com



P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

September 24, 2019

Sent via email to: mark.tringali@vwr.com

Mark Tringali
VWR International, LLC - Ward's Science
5100 West Henrietta Road
Rochester NY 14692

Re: Instructional Materials, Classroom Teaching Supplies, & Equipment
BuyBoard Contract 573-18

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Instructional Materials, Classroom Teaching Supplies, & Equipment, Contract 573-18, effective November 1, 2018, through October 31, 2019, with two possible one-year renewals. **At this time, we are renewing your contract through October 31, 2020.**

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me immediately via email at connie.burkett@tasb.org.

Reminder: Once a BuyBoard contract is awarded, vendors must generate a minimum of \$15,000 annually or they may not be offered a contract renewal. Evaluations will be made annually, prior to the expiration date of the contract term, and the BuyBoard reserves the right to discontinue the vendor's contract at that time.

Additionally, **all purchase orders must be processed through the BuyBoard. Except as expressly authorized in writing by the Cooperative's administrator, you are not authorized to process a purchase order received directly from a Cooperative member.** Accepting orders directly from a member entity without Cooperative authorization is a violation of the terms of your contract. We request your assistance in immediately forwarding any orders received directly from member entities. Purchase orders may be sent to us by email (info@buyboard.com). If by chance an order sent directly to you has been unintentionally processed, please forward it to the Cooperative and note it as **RECORD ONLY** to prevent duplication.

If you have questions or comments concerning this renewal, please contact me as soon as possible at connie.burkett@tasb.org. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

Connie W Burkett, CTSBO
Contract Administrator



The Local Government Purchasing Cooperative is endorsed by the Texas Association of School Boards, Texas Municipal League, Texas Association of Counties, and the Texas Association of School Administrators.