

FISD GRADE REPORTING CALENDAR 2022-2023

Fall Term Grade Reporting Periods every 3 wks

Grading Period	Begin Date	Ending Date	Report Type	Proof Sheets	Parent Notification by:
1	08/15/22	09/02/22	IPR		09/09/22
2	09/06/22	09/23/22	IPR		09/30/22
3	09/26/22	10/14/22	Report Card	10/18/22	10/21/22
4	10/17/22	11/04/22	IPR		11/11/22
5	11/07/22	12/02/22	IPR		12/09/22
6	12/05/22	12/22/22	Report Card	01/09/23	01/11/23

Teachers: Grades are due by 4:00 p.m. on the end date of each reporting period and Gradebook will be locked.

Spring Term Grade Reporting Periods

Grading Period	Begin Date	Ending Date	Report Type	Proof Sheets	Parent Notification by:
7	01/09/23	01/27/23	IPR		02/03/23
8	01/30/23	02/17/23	IPR		02/24/23
9	02/20/23	03/09/23	Report Card	03/21/23	03/24/23
10	03/20/23	04/06/23	IPR		04/14/23
11	04/11/23	04/28/23	IPR		05/05/23
12	05/01/23	05/25/23	Report Card	05/25/23	06/02/23

Teachers: Grades are due by 4:00 p.m. on the end date of each reporting period and Gradebook will be locked.

EOY Report cards are to be mailed home.

ATTENDANCE REPORTING CALENDAR 2022-2023

& DISCIPLINE CYCLES

	Begin Date	End Date	Signed Reports Due
1 st 6 weeks **	08/15/22	09/23/22 (28 days) **	10/07/22
2 nd 6 weeks	09/26/22	11/04/22 (29 days)	11/18/22
3 rd 6.5 weeks	11/07/22	12/22/22 (29 days)	01/20/23
4 th 6 weeks **	01/09/23	02/17/23 (26 days) **	03/03/23
5 th 6 weeks	02/20/23	04/06/23 (28 days)	04/21/23
6 th 6.5 weeks	04/11/23	05/25/23 (33 days)	06/09/23

Attendance cycles coincide with Discipline cycles. After the 'Reports Due' date each cycle will be locked for Attendance and Discipline entries. Any changes that need to be made in closed cycles will need to be emailed to Suzanne Hartmann at Central Office. This will help ensure prompt Attendance and Discipline coding and reduce regenerating cycle Attendance reports to document/verify ADA and PEIMS data. All reports should be saved in the PEIMS TEAM drive.

****2.3.4 Reconciliation of Teacher's Roster Information and Attendance Accounting Records end of the first and fourth six-week reporting periods.**