The conditions surrounding the COVID-19 pandemic are continually evolving and Fredericksburg Elementary’s Safe Return-to-School plans will be constantly evaluated to adapt to the continuing trends of the COVID-19 virus, especially in the City of Fredericksburg and Gillespie County.

Please know that Fredericksburg Elementary will follow recommendations for school opening and operation from the Centers for Disease Control (CDC), as well as state and local health officials. Circumstances related to COVID-19 may change throughout the coming school year, and this document will be updated as conditions change.

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Health and Safety Measures

Infection Control Measures

- While safety measures are in place, all teachers, staff and students attending in-person (face to face) instruction at Fredericksburg Elementary will be required to wear a mask while in the school building as well as times that the suggested 6 feet social distancing guidelines cannot be followed.
- FES will follow the directives from local health professionals and the Texas Education Agency. Students and staff will be highly encouraged to wear face coverings when they cannot maintain social distance as well as in hallways and common areas and during arrival and dismissal. Face coverings include cloth masks, face shields or anything else that provides covering over the nose and mouth.
- *If students do not come to school with a face covering, one will be provided for them.*
- Social distancing of at least 6 feet will be encouraged at all times, including 12 feet between cohort groups where possible (2nd - 5th grades)
  - It is important to note that under the current TEA guidelines (of offering in-person school every day to every student), that social distancing will not be possible as there is not enough square footage in our classrooms or campuses with most students attending daily.
  - Water fountains will be available for filling of water containers only
- Staff will work to try to maintain social distancing at restrooms where possible
  - *See note above about the feasibility of this with all/most students attending school*
- Students and staff are encouraged to provide their own personal protective equipment (PPE). PPE will be provided as needed to staff and students
- Hand sanitizer will be available in each classroom, entrances, and throughout common spaces
- Staff will be expected to regularly wash or sanitize hands
- Students will have instruction on effective hand-washing. Elementary students will wash hands or use hand sanitizer before eating, following restroom breaks and after recess. All students will be encouraged to wash their hands or use hand sanitizer regularly.
- Students, staff, and visitors will be encouraged to cover coughs and sneezes with a tissue, and if not available, covered in their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.
- Please see Multi-Stage Approach for Managing COVID-19 chart that outlines further infection control measures that may be taken in the event of the spread of COVID in Fredericksburg Elementary School.
Health Screenings

- Staff must **self-screen** daily, before entering the building, for COVID-19 symptoms and for close contact with any individual who is lab-confirmed to have COVID-19. Teachers should take their temperature each day as part of this self-screen.
- Parents/guardians are expected to **screen** their students for COVID-19 symptoms each day prior to sending their students to school. **Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms or a positive COVID-19 test.**
- Teachers will monitor students and refer to the nurse if symptoms are present
- Visitors required to complete health **screening** to determine if they have any COVID-19 symptoms or have come into close contact with an individual who is lab-confirmed with COVID-19 upon entry into the building. *See Visitor section for more information*
- Please see **Multi-Stage Approach for Managing COVID-19** chart that outlines further health screening measures that may be taken in the event of the spread of COVID in Fredericksburg Elementary.

FES Campus Operations

- Hand sanitizer will be available in each classroom, entrances, and throughout common spaces.
- FES will review options to reduce large group gatherings at the start and end of the day as well as other events. *See arrival/dismissal procedures for more info.*
- Visual aids will be used to illustrate appropriate spacing and traffic flow throughout the building
- Mixing between cohort groups and grade levels will be limited as much as possible (2nd-5th) *This may not be possible for the entire day as multiple classes join together for specials like PE*
- Restrooms will continue to be disinfected daily with CDC recommended and approved disinfectants / Classrooms will have surfaces disinfected daily
- Plexiglass will be installed in high-traffic public areas (reception desks, cafeteria cashiers, library etc.)
- Classroom doors will be propped open during transitions to reduce contact with high-touch areas
- Where possible, one-way traffic throughout campus corridors will be established
- Staff will work to try to minimize group traffic at water fountains, restrooms, etc. with designated whole group restroom breaks
- Custodians, teachers and staff will wear face coverings, wash hands and sanitize their hands frequently during work hours
- Campuses will develop schedules and protocols for the use of common areas (labs, flexible spaces, libraries, conference rooms, etc.), including how to sanitize between use. Hand sanitizer will be available in all common areas.
Learning Environments

- Desks and tables will be arranged to maximize space between students. It is important to note that most classrooms at FES have limited square footage. **We will not be able to place students 6 feet apart in most classrooms.**
- The number of students participating in small group instruction at one time will be limited.
- Staff will have access to disinfectants to sanitize high-touch and working surfaces and shared objects regularly.
- Staff will limit the use of shared supplies where possible.
- Students will use their own school supplies (scissors, glue, markers, crayons, pencils, etc.) and sanitizer procedures will be utilized for supplies when it is necessary to share or they are borrowed.
- The use of outdoor space for learning will be considered when possible. Classroom groups working outside will maintain at least 6 feet of social distance between other classroom groups.

Please see **Multi-Stage Approach for Managing COVID-19** chart that outlines further health & safety measures in the learning environment that may be taken in the event of the spread of COVID in FES.

Arrival / Dismissal Procedures

- **All doors will remain locked throughout the day, with the exception of arrival and dismissal times.**
  - Visitors will be asked to call the school office at (830) 997-9595 upon arrival.
- Before entering the building; students, staff and visitors are required to follow the campus safety procedures, including the district established screening processes as outlined below:
  - Students - In addition to **at-home screening**, the following procedures will be implemented:
    - Temp checks on buses and in car rider lines
    - Must wear a mask before entering the building and at all times while in the building, excluding lunch
    - Each child will be provided hand sanitizer
○ Staff - In addition to **at-home screening**, the following procedures will be implemented:
  ■ Must wear a mask before entering the building and at all times while in the building, excluding lunch
  ■ Sanitize hands upon entering the building - sanitizer will be located in the front and 4th grade hall vestibules.

○ Visitors - Mayra Herrera will be the **Visitor Screener**
  ■ Visitors will call the office to enter the building - (830) 997-9595
  ■ Visitors will be screened in the vestibule, using the Visitor Screening form above

● Morning Arrival -
  ○ Screening processes, as detailed above, will be in place until further notice
  ○ Parents are asked to drop students off as close to 7:45 as possible. Students will not be allowed in the building before 7:30. Students are required to social distance while waiting for the doors to open at 7:30.
  ○ Students are to report directly to their classroom each morning. Breakfast eaters will first go to the cafeteria to get their “grab-in-go” breakfast and then report to their classroom.
  ○ Students will social distance in the hallways.
  ○ Staff will be on-duty in each hallway and at drop-off locations to welcome the students, as well as, monitor safety procedures.

● Dismissal -
  ○ Students will stay in their classroom until their bus or parent has arrived or until the majority of students have exited the building
  ○ Bus riders will be dismissed by the intercom system - staggered by when their bus arrives
  ○ Late bus students will be taken to the gyms at 3:55 and spread out at a minimum of 6 feet between each student.
  ○ Car riders will be dismissed through the use of the radios. **Parents/Guardians must have a tag with the student's name and grade visible in the dash/visor.** Staff will be on duty in the front and side to facilitate dismissal.
Breakfast / Lunch

- Cafeteria staff will wear face coverings and gloves and will follow all health & safety protocols
- Self-serve counters will be eliminated
- Students will be encouraged not to share food or drink
- Meals will be in disposable packaging and condiments and pre-wrapped silverware to be included with all meals
- “Grab and go” meals for breakfast and lunch will be utilized
- Lunch tables will be spread out across cafeteria to maximize space between groups
- Where possible, grade levels and cohorts will be grouped together to eat lunch with 12 feet of space in between cohorts
- Plexiglass shields will be used at cashier counters and serving counters
- All cash/check payments will be submitted in drop boxes. Cashiers will type in ID’s on keypad daily
- All tables will be sanitized between lunches
- Outside eating areas will be considered and utilized weather permitting
- Please see Multi-Stage Approach for Managing COVID-19 chart that outlines further health & safety measures for lunch that may be taken in the event of the spread of COVID in FES

Playground/Recess

- Students will use hand sanitizer prior to entering the playground area
- Masks will not be required during outside play
- Students will be encouraged to keep their hands to themselves
- Hand washing and hand sanitizer will be used when re-entering the building/classroom.
- Staggered recess times - a variety of areas and cohorts may be used during recess time to increase the ability to socially distance.
- At the end of each school day, spray disinfectants will be used on high touch areas of playground equipment
- One student will be allowed in outdoor restrooms at a time. One teacher will monitor the area and ensure that handwashing and hand sanitizer are utilized
- Students will place their masks in individual pouches/ziplock bags after exiting the building and a teacher will collect bagged masks to hold while students play. Masks will be redistributed prior to entering the building.

Transportation

(subject to change based on FISD guidelines)

- Ridership will remain at typical district capacity
- Parents are encouraged to transport their children to school daily as it is the safest means of transportation due to COVID-19
● All FES students will be required to wear a mask when entering, while in transit and when exiting the school bus.
● To support contact tracing, students will be assigned seats and a seating chart will be maintained by the bus driver
● All buses will have hand sanitizer dispensers placed in the stairwells for use when loading/unloading
● All buses will be sanitized and wiped down daily
● Bus windows will be partially open (at minimum) during routes to provide for additional ventilation where appropriate
● Please see Multi-Stage Approach for Managing COVID-19 chart that outlines further health & safety measures on buses that may be taken in the event of the spread of COVID in FES

Visitors

● **School Doors will remain locked at all times and visitors will be required to call the front office for assistance at 830-997-9595 before entry**
● Visitors will be restricted for those essential to school operations. We highly discourage non-emergency drop-offs...i.e. snacks, lunch, instruments, Sonic, etc. Parents and families will not be allowed to eat lunch at the school until further notice.
● All visitors who enter the building are required to wear a face covering
● Campuses will utilize virtual meeting options to limit campus visitors when possible
● Social distancing is encouraged for all meetings that are not able to be virtual
● Visitors are required to complete a health screening to determine if they have any COVID-19 symptoms or have come into close contact with an individual who is lab-confirmed with COVID-19 upon entry into the building
● Any visitor who has COVID-19 or COVID-19 symptoms or have come into close contact with an individual who is lab-confirmed with COVID-19 must remain off campus until the 14-day incubation period has passed
● Please see Multi-Stage Approach for Managing COVID-19 chart that outlines further health & safety measures for visitors that may be taken in the event of the spread of COVID in FES

FES Isolation Procedures Related to COVID-19

● If a student or staff member has displayed symptoms of COVID-19, they are required to be immediately separated and the school nurse will provide a clinical assessment to determine if and when a student/staff needs to be sent home.
● If a student or staff member is assessed and exhibits symptoms of COVID-19 during the school day, the cohort will be relocated while the room is being disinfected. Students who are ill must be picked up 30 minutes and no later than 1 hour from the time the campus contacted the student’s parent/guardian. Staff will leave the building immediately.
In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:
  ○ at least one day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications);
  ○ the individual has improvement in symptoms (e.g., cough, shortness of breath); and
  ○ at least ten days have passed since symptoms first appeared.

If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either
  ○ (a) obtain a medical professional’s note clearing the individual for return based on an alternative diagnosis or
  ○ (b) obtain an acute infection test at an approved testing location (https://tdem.texas.gov/covid-19/) that comes back negative for COVID-19.

Staff who come into close contact (within 6 feet for 15 or more minutes) must contact the principal or direct supervisor to be advised on the current safety guidelines and HR policies.

Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on campus activities. *See Notification Procedures below*

FES will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 7 days have already passed since that person was on campus.

Any student requiring quarantine will transition to Remote Learning for the period of Self-isolation

Students or staff who come into close contact with a COVID-19 positive individual will be asked to self-quarantine for 14 days and may not return to campus during that time.

All employees and students shall follow the quarantine guidelines set forth by the CDC.

More information for employees can be found here TEA July 17, 2020 https://tea.texas.gov/sites/default/files/covid/20-21_employment_matters.pdf

Please see Multi-Stage Approach for Managing COVID-19 chart that outlines further isolation procedures that may be taken in the event of the spread of COVID in FES


Clinic Procedures Related to COVID-19

Students or staff who present with symptoms will be evaluated and assessed by the school nurse
• If COVID-19 symptoms are present: staff member will be sent home and student will be isolated from other students until parent arrives
• Nurse will notify the classroom teacher, campus administrators and custodians to move the student’s class outside, hallway, staff PD room, so that the space can be disinfected
• Student will be escorted to front entrance upon pick up arrival
• Nurse will provide parent/staff with Return to School Criteria
• Contact tracing for lab-confirmed cases of COVID-19 will be conducted by the local health department and parents of any students with close contact will be notified by the campus.

Notification Procedures Related to COVID-19


• Consistent with FISD district notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on campus activities. If you were determined to have had close contact you will be individually contacted.
• Contract tracing for lab-confirmed cases of COVID-19 will be conducted to determine who came into close contact with
• Close contact is defined as:
  ○ being directly exposed to infectious secretions (e.g., being coughed on); or
  ○ being within 6 feet for a cumulative duration of 15 minutes;
    if either occurred at any time in the last 14 days at the same time the infected individual was infectious.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

Example: An FES student tests positive in the third grade. All FES parents are notified that a student has tested positive at the campus. Through contact tracing, health officials determine who has been in “close contact” and contacts those families to determine next steps.

Definition of COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following question:

• Have they recently begun experiencing any of the following in a way that is not normal for them?
● Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
● Loss of taste or smell
● Cough
● Difficulty breathing
● Shortness of breath
● Fatigue
● Headache
● Chills
● Sore throat
● Congestion or runny nose
● Shaking or exaggerated shivering
● Significant muscle pain or ache
● Diarrhea
● Nausea or vomiting

Definition of “Close Contact”

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19

The definition of close contact is evolving with our understanding of COVID-19, and individual scenarios should be determined by an appropriate public health agency. In general, close contact is defined as:

a. being directly exposed to infectious secretions (e.g., being coughed on); or
b. being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomatology may affect this determination. Either (a) or (b) defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of Asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirming lab test.

More information can be found at the TEA Public Health Guidance Document:

<table>
<thead>
<tr>
<th>Business as usual</th>
<th>Stage 1</th>
<th>Stage 2</th>
<th>Stage 3</th>
<th>Stage 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Local health department and superintendent of schools determines that there are no COVID-19 safety measures needed]</td>
<td>[0 - 0.5% Confirmed positive cases of campus students and staff]</td>
<td>[0.5% - 1% confirmed reported positive cases of campus students and staff]</td>
<td>[1% - 2% confirmed positive cases of campus students and staff]</td>
<td>[2% confirmed positive cases or School Superintendent determine that school building are closed]</td>
</tr>
<tr>
<td><strong>Face to Face instruction is offered as well as remote instruction opportunities</strong></td>
<td><em>[Masks are worn on campus by all students and staff]</em></td>
<td><em>[Masks are worn on campus by all students and staff]</em></td>
<td><em>[Masks are worn on campus by all students and staff]</em></td>
<td><em>[Masks are worn on campus by all students and staff]</em></td>
</tr>
<tr>
<td><em>Temperature checks by school nurse, only if student is displaying symptoms</em></td>
<td>Frequent hand sanitizing and hand washing</td>
<td>Frequent hand sanitizing and hand washing</td>
<td>Frequent hand sanitizing and hand washing</td>
<td>Frequent hand sanitizing and hand washing</td>
</tr>
<tr>
<td>Limited visitors on campus</td>
<td>Daily sanitizing of classroom desks, restroom areas and frequently touched areas of the school</td>
<td>Daily sanitizing of classroom desks, restroom areas and frequently touched areas of the school</td>
<td>Daily sanitizing of classroom desks, restroom areas and frequently touched areas of the school</td>
<td>Daily sanitizing of classroom desks, restroom areas and frequently touched areas of the school</td>
</tr>
<tr>
<td>Students in the same classroom as an identified positive will not be sent home but parents will be notified of a positive case in their classroom</td>
<td>Twice daily sanitizing of tables by classroom teachers</td>
<td>Twice daily sanitizing of tables by classroom teachers</td>
<td>Twice daily sanitizing of tables by classroom teachers</td>
<td>Twice daily sanitizing of tables by classroom teachers</td>
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<td></td>
<td><strong>Will begin the 20-21 school year with precautions at stage 2</strong></td>
<td><strong>Will begin the 20-21 school year with precautions at stage 2</strong></td>
<td><strong>Will begin the 20-21 school year with precautions at stage 2</strong></td>
<td><strong>Will begin the 20-21 school year with precautions at stage 2</strong></td>
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<td></td>
<td>Face to Face instruction is offered as well as remote instruction opportunities</td>
<td>Face to Face instruction is offered as well as remote instruction opportunities</td>
<td>Face to Face instruction is offered as well as remote instruction opportunities</td>
<td>Face to Face instruction is offered as well as remote instruction opportunities</td>
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<td>All requirements in stage 1 and 2 along with;</td>
<td>All requirements in stage 1 and 2 along with;</td>
<td>All requirements in stage 1 and 2 along with;</td>
<td>All requirements in stage 1 and 2 along with;</td>
</tr>
<tr>
<td></td>
<td>Families will be encouraged to participate in remote instruction opportunities</td>
<td>Families will be encouraged to participate in remote instruction opportunities</td>
<td>Families will be encouraged to participate in remote instruction opportunities</td>
<td>Families will be encouraged to participate in remote instruction opportunities</td>
</tr>
<tr>
<td></td>
<td>Student and staff travel throughout the building will be limited</td>
<td>Student and staff travel throughout the building will be limited</td>
<td>Student and staff travel throughout the building will be limited</td>
<td>Student and staff travel throughout the building will be limited</td>
</tr>
<tr>
<td></td>
<td>Lunch and specials will occur in the classroom</td>
<td>Lunch and specials will occur in the classroom</td>
<td>Lunch and specials will occur in the classroom</td>
<td>Lunch and specials will occur in the classroom</td>
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<tr>
<td></td>
<td>Recess will be on a rotating schedule with one class at a time</td>
<td>Recess will be on a rotating schedule with one class at a time</td>
<td>Recess will be on a rotating schedule with one class at a time</td>
<td>Recess will be on a rotating schedule with one class at a time</td>
</tr>
<tr>
<td></td>
<td>Restroom breaks will be closely monitored</td>
<td>Restroom breaks will be closely monitored</td>
<td>Restroom breaks will be closely monitored</td>
<td>Restroom breaks will be closely monitored</td>
</tr>
<tr>
<td></td>
<td>Cohorts will be smaller, if possible</td>
<td>Cohorts will be smaller, if possible</td>
<td>Cohorts will be smaller, if possible</td>
<td>Cohorts will be smaller, if possible</td>
</tr>
<tr>
<td>student’s classroom.</td>
<td>Cohorts will be used to keep students in identified groups for contracting tracing. Students in the same classroom will be encouraged to self isolate and move to remote learning if they had *prolonged contact with the student with a confirmed positive case.</td>
<td></td>
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</tr>
<tr>
<td>---</td>
<td>Breakfast and Lunch</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grade Level and Cohort Restroom Breaks</td>
<td>Students in the same cohort will be transitioned to remote learning and all cohort students will be required to self isolate if a student in their cohort has a confirmed positive case or the school nurse assesses that the student has a presumed positive based on symptoms. Breakfast and Lunch delivered to classrooms - students will stay in classroom or teacher may take them outside.</td>
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</tbody>
</table>

*Students with special needs will be provided with face shields, participate in frequent lessons, social skills and use positive reinforcement to support the use of a mask.*
FES Instructional Delivery Models

Providing a high-quality education through two instructional delivery models:

- In-Person Learning (Traditional Classroom Experience)
- At-Home Learning (Virtual Learning Experience)

Parents will be asked to **commit to one of these two learning environments prior to August 7th, 2020.** Parents may contact the school to **change their preference up to August 14th, 2020.** Once the school year begins, parents will need to contact the school to change their instructional delivery methods. **A waiting period up to the end of a nine weeks grading period may be needed due to staffing and technology needs.**

FES In-Person Learning

- Available for all students in 2nd through 5th grade
- Students will attend school on a regular instructional schedule and will engage in face-to-face learning on campus all day, every day
- Students in grades 2nd - 5th will follow their class schedules by transitioning to different classrooms for course instruction within a cohort or grade level.
- Expectations for coursework and guidelines for grading for In-Person Learning and At-Home Learning will be the same
- Implementation of preventive safety measures
- **School Day & School Calendar:** TEA has given schools flexibility the first three weeks of school for schools to slowly transition back to face-to-face learning. Fredericksburg ISD will use this flexibility by beginning instruction both remotely and in person on Aug. 24th. This will allow our teachers to teach health & safety protocols in small groups and also teach all learners how to access remote learning at home, in the event that any students or campuses have to transition to remote learning.

- **Possible Future Change:** One of the biggest challenges for small school districts is that there may not be enough remote learners to have a stand-alone teacher to serve those students. Designing and supporting remote learning takes extraordinary time and effort from our teachers. **We are exploring all options on how best to do this**
  - What this means: Our in-person and remote learning schedules are subject to change to allocate time for our teachers to support all learners.
- Once a student chooses virtual or in-person instruction as their learning environment, they must contact the campus administration before they’re able to make a change in their learning environment. **A waiting period up to the end of a nine weeks grading period may be needed due to staffing and technology needs.**
- Please see **Multi-Stage Approach for Managing COVID-19** chart that outlines
different In-Person models that may be considered in the event of the spread of COVID in FES.

**At-Home (Online) Learning - Subject to change based on enrollment**

- Available for all students enrolled in FES.
- Students will remain at home and will engage in learning activities on our Remote Learning Platforms
- **Daily student participation** in the learning activities will be required (each day students will have to show “engagement” in order to be marked present in the form of submitting work, interacting with teachers on progress of content or in engagement on our online learning platform)
- The schedule will reflect short periods of synchronous learning scheduled throughout the day followed by time for independent, asynchronous learning activities.
- Students will have to demonstrate engagement all 5 days each week (via synchronous meetings with the teacher, progress in online activities or submission of work)
- A care-giver will need to be available to support younger students in navigating the daily schedule and providing assistance with the learning as needed
- Expectations for coursework and guidelines for grading for In-Person Learning and At-Home Learning will be the same
- Instruction designed and provided by Fredericksburg Elementary teachers and teaching assistants
- **Remote Learners will be able to participate in FES extracurricular activities**, both during the school day and before/after school. Transportation will not be provided.
- Once a student chooses At-Home (remote) learning, they must contact campus administrations before they’re able to make a change in their learning environment.
- Special Education, RTI and 504 accommodations and support services will be provided to all remote learners to best meet the needs of each student, remotely.
- Sufficient internet connection is required
- A limited number of district devices are available to check out for families to utilize. Having your own computer or laptop is best for remote learning.

**FES School Wide Face-to-Face and Remote Models At-a-glance**
<table>
<thead>
<tr>
<th>Scenario 1</th>
<th><strong>Scenario 2</strong></th>
<th><strong>Scenario 3</strong></th>
<th><strong>Scenario 4</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Equal to or less than 50 students per grade level requesting/needing remote instruction</em></td>
<td><em>Approximately 50 - 100 students per grade level requesting remote instruction</em></td>
<td><em>100 or more students requesting remote instruction</em></td>
<td>All students remote learning</td>
</tr>
<tr>
<td>Grade level teachers, special education, bilingual teachers, etc. will monitor both at-home and face to face instruction</td>
<td>2 Designated grade level teachers will provide remote instruction</td>
<td>3+ Designated grade level teachers will provide remote instruction</td>
<td>All teachers and campus staff will have a role in remote instruction</td>
</tr>
<tr>
<td><em>less than 5 students each up to 22 students total</em></td>
<td>Possibility of up to 50 students each</td>
<td>Possibility of up to 50 students each</td>
<td>Original class rosters will be utilized, grade level teachers will have ‘normal’ classroom size</td>
</tr>
<tr>
<td>Students may transfer in and out of remote instruction based on quarantine needs</td>
<td>Students may transfer in and out of remote instruction based on quarantine needs</td>
<td>Students may transfer in and out of remote instruction based on quarantine needs</td>
<td></td>
</tr>
<tr>
<td><em>Time will be provided daily to support the extra work involved</em></td>
<td>Students will be transitioned from original teachers’ rosters to remote or face-to-face teachers’ rosters when transition occurs</td>
<td>Students will be transitioned from original teachers’ rosters to remote or face-to-face teachers’ rosters when transition occurs</td>
<td></td>
</tr>
<tr>
<td>At-home instruction will be asynchronous and selected para-professionals will provide <em>minimal</em> synchronous and daily monitoring</td>
<td>At-home instruction will be asynchronous and grade level teachers will provide <em>some</em> synchronous parts and daily monitoring</td>
<td>At-home instruction will be asynchronous and grade level teachers will provide <em>some</em> synchronous parts and daily monitoring</td>
<td>At-home instruction will be offered asynchronous with <em>daily</em> synchronous options and daily monitoring</td>
</tr>
<tr>
<td>Designated “office hours” with a paraprofessional for homework help and monitoring</td>
<td>In this scenario there is not a dedicated time for a designated virtual meeting time with a classroom teacher</td>
<td></td>
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</tr>
<tr>
<td>Classroom teacher will</td>
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</tbody>
</table>
*Students will be subject to changing homeroom teachers due to the various demands of enrollment in on-line and face-to-face

**Bilingual Teachers, Special Education Teachers, Dyslexia Teachers and other special program teachers will have to serve both remote and face-to-face learners in scenarios 1 - 3

**Online Learning Management System**

- FES 2nd - 5th will continue to use the Remote Learning Platform on Google to house its learning activities. Each grade level will have a google classroom and a weekly document that outlines the learning material and activities. Students will submit work primarily through Google Classroom.
- All At-Home learners will use Zoom and/or google hangouts to connect with their teacher and other students
- Teachers will provide training to students and their families on how to use these digital tools
- Web based resources will also be available for parents to learn how to support students in navigating learning through these digital tools
- In the event that students participating in In-Person Learning are required to quarantine, the education of these students will continue through At-Home Learning for the duration of the quarantine period

**Beginning of the year assessments**

*(before school, limited subs, most needed information before school starts)*

**Technology**

- It is required that students have a working, up-to-date computer or laptop with high speed internet, a webcam, microphone and headphones to complete remote learning.
- A low tech option may be available through weekly printed packets, upon request. However, assignments must be turned into the school each day through google classroom, or dropped off in person to meet daily attendance requirements outlined by TEA.

**Social Emotional and Mental Health Support Systems**
Addressing the mental health and social-emotional development of all students, staff and community by following best practices in the areas of:

- School-based mental health services
- Behavioral support systems
- Family engagement and support practices
- Staff supports
- Other key systems and supports

Social Emotional Learning

- Social Emotional Learning lessons and activities to support students related to COVID-19 experiences, trauma, and school closure will be developed by campus counselors.
- Counseling support will be accessible to both In-Person and At-Home learners

Family Support

- Families will be provided information on how to access resources for mental health and wellness

Parent Communication

Providing families with clear and concise communication through the following outbound channels:

- Email / Text Messages
- Social Media
- Website
- District Newsletters

Communication Tools and Channels

- Parents will receive messages through our Blackboard system. Please keep your email address, phone number and home address up to date with the office.
Information about Back to School 2020 will be posted on the Fredericksburg ISD website. The website will include:

- Health and safety protocols
- Information on both in-person and at-home learning
- A list of frequently asked questions

Regular updates will be posted on Fredericksburg Elementary’s social media channels (Facebook and Twitter).

At-Home learning support offered to parents through consistent communication and weekly assignment checklists

Circumstances related to COVID-19 may change throughout the coming school year and we will keep all parents informed if conditions change.

FES FAQ’s

Will health and safety training be provided for all staff and students?

Yes. All staff members will receive COVID-19 prevention training prior to the opening of school. All students will receive instruction on health protocols related to minimizing the spread of COVID-19.

How many students will be assigned to each classroom?

FES will follow TEA guidelines for class size. At this time, the class size requirements are the same as a regular school year. The maximum number of students per class varies by grade level and also varies by class at the secondary level.

Will cafeterias be open and will school lunches be served?

Cafeterias will be open to serve breakfast and lunch daily. The physical setup for the cafeteria and the schedule will be adjusted to reduce the number of students in the cafeteria at one time. Each campus cafeteria space will be evaluated to ensure social distancing. Some students will be eating in the cafeteria, spaced according to the recommended guidelines, and other students may eat in the classroom if necessary. All school meals will be served by employees, meaning student self-serve tables will not be used. Safety and health measures will be adjusted based on current guidelines and conditions.
Will bus transportation be provided for qualified students?

Yes, transportation will continue to be provided for all who qualify. Parents are encouraged to provide their own transportation.

How will seating arrangements be determined on school buses?

Ridership will remain at typical district capacity. To support contact tracing, students will be assigned seats, and a seating chart will be maintained by the bus driver. The bus driver and students will be highly recommended and encouraged to wear face coverings and use hand sanitizer provided when boarding and exiting the bus. FISD will comply with all health and safety recommendations established by the Governor, the health department, and the Texas Education Agency. School buses will be cleaned and disinfected daily. Safety and health measures may be adjusted based on current guidelines and conditions.

How will social distancing be promoted in cafeterias, gyms, restrooms, and other commons areas?

Signage reminding students and staff about social distancing, handwashing, and infection prevention will be posted throughout the school.

Elementary classrooms will be assigned specific bathrooms, breakfast, lunch, and gym access times to reduce the number of students in any given area as much as possible.

What precautions will be in place for PE, special areas, and after school extracurricular activities?

Safety guidelines are being developed for conducting all on-campus classes, events and practices. The campus will continue to follow all guidelines provided by UIL, TEA, and the state.

Will students have recess or the ability to play and socialize with other students?

FES will limit the number of students at recess at one time and may create different play areas for activities to further reduce student interactions. Students and staff will be required to use hand sanitizer and wash their hands before and after recess.

Will students in grades 2-5 be able to participate in extracurricular activities such as clubs and organization meetings?

Yes, students who select At-Home Learning or In-Person Learning may participate in clubs and/or organizations. Meetings may be held virtually, as applicable. Students must have their own transportation to and from campus.
What happens if a student or a teacher tests positive for COVID-19? Will the entire classroom have to quarantine? What if multiple classrooms and students/staff are impacted? Will students be able to participate in At-Home Learning during the quarantine?

Students or staff who test positive for COVID-19 will be sent home to recover. When notification of a possible exposure occurs, in coordination with local health authorities, the campus/district will conduct contact tracing. Based on the results, a determination will be made as to whether an entire classroom or multiple classrooms are required to quarantine. In the event students are required to temporarily quarantine, the education of these students will continue through At-Home Learning for the duration of the quarantine period.
What happens if my child’s campus is temporarily closed during the school year?

During the period of the school closure, students will remain at home and will engage in learning activities that are primarily delivered through an online learning management system. Live, teacher-led instruction and peer collaboration will be scheduled throughout the day to expand students’ opportunities to engage with content and interact with teachers and classmates. Daily student participation in the learning activities will be required.
Instructional time will also be dedicated for independent learning activities. A structured schedule will be provided to students indicating required times for participation in live instruction.

**Will computer devices be made available to students who need them?**

FES has a limited number of devices to check out at no cost to a family. Internet connection at home is required for these devices to work. Please contact the school office if you are interested in borrowing a device.

**How will teachers address any potential learning needs from the school closure last spring?**

To support all students, the district curriculum will highlight academic standards that teachers will consider as they plan to address the potential learning impacts resulting from the school closure. Teachers will use formative assessments and supplemental resources to personalize student learning to address areas of need.

**How will student progress be reported?**

Overall progress on learning outcomes will be communicated in a “traditional” format using numeric grades. Assignments and grades will be entered into our grading system. The expectations for coursework and guidelines for grading for In-Person Learning and At-Home Learning will be the same.

**Will STAAR/EOC be administered in 2020-2021?**

Yes. The Texas Education Agency (TEA) has indicated that STAAR testing will still occur during the 2020-2021 school year, in compliance with state and federal legislation.

**Can students change their commitment from In-Person Learning to At-Home Learning after the start of the school year?**

Due to the scheduling complexities inherent in these two options, parents will be asked to make a commitment for at least one full nine-week grading period. Special circumstances that affect a family will be considered on a case-by-case basis by the campus principal. Please note that if a student switches between In-Person Learning and At-Home Learning, then that student may not have the same teacher(s), as teachers may or may not be teaching both an At-Home and an In-Person class. Students may not be guaranteed to be assigned to a previously assigned teacher based on staffing and grade level seat availability.

**How do parents commit to an instructional model of choice for their child?**
For current students, parents will complete the commitment form no later than **Aug 14th by calling the campus directly.** Upon enrollment, new students will be provided the opportunity to select their instructional model.

**How will At-Home Learning be different from the instruction provided during the school closure last spring?**

Students who select At-Home Learning will be required to virtually attend and participate in class daily. In the spring of last year, students’ assignments were provided at a reduced amount of instructional minutes as compared to a traditional school day. At-Home Learning this year will be a full course load of instruction and assignments that is comparable to what students who are attending school in-person will be required to complete. In addition, grading procedures will be the same as In-Person learning. Teachers delivering At-Home instruction will receive additional training and support in best practices that are effective in a remote, online environment.

**Will there be attendance requirements for At-Home students?**

Yes, the Texas Education Agency (TEA) will require daily attendance and participation in At-Home Learning. Students will be required to participate in online classes daily and traditional attendance rules will be enforced. A student will be considered absent if the student does not engage in the designated live-instruction and/or independent learning activities each day.

**Will students in At-Home Learning have access to instructional materials, such as guided reading books or other classroom resources?**

Students will be provided with some instructional materials that will vary based on the grade level and coursework of the student. Some resources may be provided digitally. The design of classroom instruction will account for student’s access to specific instructional materials in the home.

**Will students participating in At-Home Learning need to purchase school supplies for the new year?**

No, however; students will need to have typical school supplies available from the grade level supply list in order to complete their assignments. Students will need to purchase school supplies before transitioning to in-person, face-to-face instruction.

**Will courses taken in At-Home Learning be included in calculations for honor roll and other certificates?**

Courses taken by students participating in At-Home Learning will be included in calculating honor roll in accordance with EIC (Local) policy.
If I choose remote learning, will my child ever need to come on campus?

In addition to a general education learning experience, there are some specialized programs that are offered in At-Home Learning, but may require in-person learning experiences based on specific learning outcomes regarding individual student needs such as special education services, dyslexia, etc. The campus will contact you directly to make arrangements should your individual student need any of these services.

If my child needs specialized instruction on campus, will the district provide transportation?

Transportation for At-Home Learners attending on-campus courses will not be provided, except as documented through IEP paperwork in order for students to have access to their Special Education services.

Will students in grades 2nd - 5th be able to participate in clubs and organization meetings and/or activities?

Yes, students who select At-Home Learning or In-Person Learning may participate in clubs and/or organizations. Meetings may be held virtually, as applicable. Students must have their own transportation to and from campus.

Will meals be provided for students who select At-Home Learning?

Options are being explored for providing meals to students who select At-Home Learning. This information will be provided as soon as possible.

Are immunizations required for students enrolled in At-Home Learning?

Yes, at this time the Texas Department of State Health Services has not waived the vaccine requirements for students.

Will my child have virtual access to their campus nurse during the school day?

Yes, parents and students may contact the school nurse by phone or e-mail during school hours.

Will resources be available for parents to support and monitor their child’s At-Home Learning?
Yes. Resources will be available for parents to learn how to support students in navigating learning through these digital tools. These resources will be available in August.

**Will students identified as English Learners, Dyslexic and/or Gifted and Talented receive services during At-Home Learning?**

Yes. More information will be available at a later date.

**Will students receiving services from Special Education or 504 be eligible for At-Home Learning?**

Yes, all students in FISD will have the opportunity to choose In-Person Learning or At-Home Learning.

**Will an ARD/504 meeting be required if At-Home Learning is chosen?**

ARD and 504 meetings will be scheduled on a case by case basis. For students served in special education, the schedule of instructional and related services should be accurately documented in the ARD/IEP to reflect the supports and services the student requires for FAPE. A parent/guardian may request an ARD or 504 meeting at any time.

**What if my student does not currently receive 504 or special education services but I am concerned he/she might have a disability?**

Contact your campus to request a meeting to discuss your concerns.

**I have chosen At-Home Learning for my student, but he/she requires an evaluation for 504 or special education this school year. Will the evaluation also take place via virtual methods?**

If your student requires an initial or re-evaluation, the parent/guardian will be contacted to discuss the evaluation and determine components that can be completed virtually versus those components that require face-to-face interaction. Appointments with evaluation staff will be scheduled at the campus to complete face-to-face components.